

Summer Stars 2019

a ministry of Willow Meadows Baptist Church

Times of Operation: 9:00-2:00, Early Birds 8:00, Kids Club 2:00-4:00

Days: Tuesdays, Wednesdays, Thursdays, June 4-August 21, 2019

CLOSED: June 11,12, 13 (WMBC Fine Arts Camp) & July 3, 4

Classroom Name	Birthdate Breakdown	Notes
Star Bright	08/2017 – 02/2018	Age breakdowns
Orange Stars	12/2016 – 08/2017	for the classes
Red Stars	12/2015 – 12/2016	may change slightly
Blue Stars**	08/2014 – 12/2015	to balance
Green Stars**	9/2013 – 8/ 2014	the classrooms
Super Stars Green*	09/2012 – 8/2013	*siblings of enrollees only

*Blue and Green Stars are toilet independent classes- pull up & diaper free.

Enrollment Schedule: 10 days is the minimum for enrollment

	Date	Time
Currently enrolled preschoolers 2018-19	March 26	8:00-12:00
Siblings of current preschoolers 2018-19*	March 28	8:00-12:00

*Siblings of currently enrolled preschoolers (2018-19) can enroll on this date, *only* when the currently enrolled preschooler will also be attending Summer Stars.

To be Enrolled: Complete (ALL blanks) **the Enrollment Card and pay the Enrollment/Supply fee.** This will hold your space. A **current immunization record and signed Certificate of Health**, will need to be in the Preschool Office, on or before May 20.

To remember the days enrolled, take a picture of the back of the enrollment card with your phone.

Money Matters: A 15.00 late pay fee will be added to payments made after the due date.

Tuition is paid in TWO payments:

1. The first half is due *on or before* May 10
2. The second half is due *on or before* by July 10
3. Tuition is due for **ALL days reserved at enrollment** – attendance for those days is at your discretion
4. A 15.00 fee will be due for returned checks

Summers Stars is a social growth time rich in music, dance, art, language, literacy, fitness, physical activity, and imaginative play. There are daily opportunities for big body play on our playground or gym. As well as lots of crazy creative fun -cooking, fun guest, science, and much more are a part of the curriculum!



What to Bring

1. A lunch and drink, *each marked with name* - bring foods the child can self-feed.
2. A small snack, *marked with name & K C*, for Kids Club (2:00-4:00).
3. A vinyl mat and small blanket to be left at the school, *labeled with name*.
4. A change of clothing; to be kept at the school, *labeled with name*.
5. Children in diapers need to bring paper diapers.
6. Backpack large enough to transport art projects, papers, lunch box, etc.

All diaper bags, back packs, lunch containers, etc. not clearly labeled; will be labeled at Summer Stars, by the teachers. Labeling is mandatory.

What not to Bring

1. Medications of any kind.
2. TOYS—stay at home. *Please leave toys in the car.*
3. Sick preschoolers.

Children need to be free of a fever for 24 hours, and free of diarrhea and/or vomiting for 24 hours before returning to school. Children with green mucus from the nose, diarrhea, lethargy, vomiting, rashes, wet or barking cough, or other infectious symptoms must not attend – with **or** without a fever.

Health and Safety *Children must have a current immunization record on file, before attendance.*

Daily Health Checks will be performed each morning upon arrival.

Children may be released: only to the adults listed on the enrollment card, including name and TDL #. Adults listed without a TDL # may not pick-up preschoolers.

When a child is ill: they may not be in attendance at Summer Stars. Parents are asked to call the Administrator and report when a child will be absent and state the symptoms.

Exclusion due to illness: Children need to be free of a fever for 24 hours, and free of diarrhea and/or vomiting for 24 hours before returning to school. Children with thick, excessive mucus from the nose, undiagnosed rashes, wheezing, wet or barking cough, head lice, or other infectious symptoms – with **or** without fever - must not attend.

Medications: cannot be dispensed by any staff of Meadows Preschool.

All children must be up to date on immunizations: at all times. Provide a copy of the immunization record that can be kept in the office. Provide updated immunization records, at each birthday along with a new Certificate of Health. **TB tests** are not required by the Tx. Dept of Health. Teaching staff at Summer Stars are not required to receive vaccine preventable disease immunizations. Ex. Flu shots

Allergies: children with allergies that require an Epi pen will need to have a physician's emergency plan on file. Form provided by the pediatrician.

Blue and Green Stars are diaper and pull-up free. *These children will be expected to be fully toilet independent. A parent will be called to change BM's.*

Dress Code: casual clothing with tennies and socks – FLIP FLOPS are not acceptable

Breast Feeding Moms will be provided a comfortable place with a rocker to feed babies. Moms may breastfeed or provide breast milk for babies in care.

Sunscreen should be applied on your child, **each morning**, before they attend Meadows Preschool. Help us prevent skin cancer.

To foster healthy relationships: parents are expected to walk their child to class and sign them in each morning and then out at the end of the day.

The security code will be made available to parents. *Please do not teach this code to your child. The security panel is for use by adults only.*

For the safety of your preschooler Summer Stars does not provide transportation, a swimming pool, nor have animals housed at the school. We perform background checks and FBI fingerprinting on all staff. All teaching staff are current in CPR & 1st Aid and receive a minimum of 24 hrs. continuing education, for each year of employment.

Abuse and Neglect Meadows Preschool teachers will be trained annually in the prevention of and how to respond to abuse and neglect. Information will be available on the Parent Support Center for awareness and warning signs of abuse and neglect and prevention techniques. A posting will be available on the big bulletin board with contact information for reporting and gaining assistance for both teachers to use and to help a parent that may need to report or obtain assistance. If you suspect abuse or neglect: speak with the Administrator, or call the Child Abuse Hotline.

A copy of the Minimum Standards for Child-Care Centers: and the most recent Licensing inspection report are kept in the Meadows Preschool office for parental review. The local licensing office can be contacted at (713)–940–5283.

Child Abuse Hotline 1-800-252-5400 or www.txabusehotline.org

Tx. Dept. of Family and Protective Services website www.dfps.state.tx.us

General Information:

Lunch: bring a lunch of healthy foods, the children can feed themselves, and include a thermos of water. A snack will also be needed for some age groups. These should be marked with the child's name. **NO GLASS CONTAINERS ARE ALLOWED IN PRESCHOOL.**

Discipline and guidance: redirection, direct conversation, and when appropriate, time out with the time appropriate for that child. Corporal punishment is not allowed. Children that continually cause a safety hazard for others due to their behavior will be withdrawn from the preschool, after a conference with the parent.

Gang Free Zones: in accordance with House Bill 2086; an area of 1000 feet around Meadows Preschool is a gang free zone allowing for greater prosecution of gang activity.

Playground: Persons without a background check on file, may not use the playground when a preschool class is on the playground.

Parents that wish to review and discuss policies: procedures or concerns of Summer Stars with the Administrator, may call the preschool office during office hours.

Contact with Teaching Staff: to speak at length with your child's teachers, please make an appointment to speak with them during napping times. During drop-off and pick-up time the teachers are actively involved with the children. *Teachers may not give cell phone numbers to parents, or receive texts during school hours.*

The large bulletin board, flyers, as well as the Parent Support Center – outside Pastor Cyndi's office will be a source of information.

* Parents will be asked to sign a child-care enrollment agreement, found on the enrollment card, to show that this Operational Policies document was received. Take some time to read this document and then save it to use for referral.

When calling Summer Stars, always use Pastor Cyndi's office number: 713.255.7025. If there isn't an answer, leave a message.



Summer Stars is a ministry of Willow Meadows Baptist Church, providing quality early childhood education for over 50 years.

Contact Cyndi Wehmeyer for information. 713.255.7025 cwehmeyer@wmbc.org

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